



**SOM Annual Scientific Meeting 2012**  
*SOM on the Tyne: clearing the fog*  
**18<sup>th</sup> – 21<sup>st</sup> June 2012**  
**The Sage, Newcastle**

## **CALL FOR ABSTRACTS**

**The Organising Committee of SOM ASM 2012 invites the submission of abstracts for either oral or poster presentation.**

*(Please ensure that you specify which format you prefer).*

We are keen to receive abstracts relating to any aspect of Occupational Health. Original research, case reports, practice audit and clinical reviews will all be considered.

**The main themes of the 2012 meeting will be Ageing and Work, Shiftwork and Future Development in Occupational Health. Submissions relating to these areas will be particularly welcome.**

Two sessions within the scientific programme have been set aside for oral presentations (free papers) and posters will be easily accessible for viewing during all break times.

**The ASM will provide excellent opportunities for trainees to present and discuss their work. To encourage participation, we are offering a 50% reduction in the Early Registration Fee for Trainees (available once the results have been issued).**

Established members are also encouraged to present papers that will stimulate debate, raise issues of concern or highlight quality work being carried out by teams or individuals in their department. We are hoping for a lively Conference and the active participation of delegates will be vital in achieving that.

**We have aimed to keep the Abstract Submission process as simple as possible but it is ESSENTIAL that you read the instructions below before you submit. Thank you.**

### **Please take time to read these Instructions for Submission:**

- a) Your abstract must be received **by 28<sup>th</sup> February 2012**
- b) Your abstract must be submitted **in English**
- c) Your abstract must be submitted by E-Mail as an attachment in Word format **not as part of the text** to [somasmabstracts@indexcommunications.com](mailto:somasmabstracts@indexcommunications.com)  
**PLEASE NOTE THIS SPECIFIC E-MAIL ADDRESS – DIFFERENT TO THE GENERAL CONFERENCE E-MAIL ADDRESS.**
- d) Faxed or posted abstracts **will not be accepted for submission**
- e) Your abstract must not exceed **250 words including References**
- f) **Your abstract should be formatted in Arial, 12 and MUST NOT have tracking module(s) enabled**

- g) You need to clarify how you wish to present the abstract – ie **as a poster or an oral presentation or either**
- h) Any potential conflict of interests must be declared
- i) The author submitting the abstract is the **Corresponding Author** and this author's contact details must be clearly given (address, tel, fax, e-mail). The name of the author (**Presenting Author**) presenting the paper or discussing the poster must be underlined
- j) **Your abstract should be structured according to the following format:**
- Title of the Abstract (IN CAPITAL LETTERS)
- Authors (initials with full stops after each, then surname) and Affiliations
- Abstract
- References (Key only, max 5)
- k) The decision of the Abstract Review Committee on the acceptability of the abstract *is final*. While preferences for oral or poster presentations will be considered, the Committee may offer the alternative format. No correspondence on their decision can be initiated by the author(s)
- l) **ALL PRESENTING AUTHORS MUST REGISTER FOR THE CONFERENCE FOR AT LEAST ONE DAY. The methodology for the Registration of Presenting Authors will be set out in the result correspondence. Submission of an abstract is acceptance of this requirement to register if presenting**
- m) **All abstracts will be acknowledged.** *If you have not had a confirmation of receipt within 14 days of your submission, please contact the Conference Secretariat.*

**Call for Abstracts Submission Deadline: 28<sup>th</sup> February 2012**

Instructions on the duration of oral presentations and the format and size of posters will be given in the **result correspondence** which should be issued by **the end of March 2012**. If an abstract cannot be presented at the Conference, the Secretariat must be notified in writing ahead of the Conference to avoid compromise to the professionalism of the meeting.

*Please contact our Conference Secretariat team if you have any queries at all regarding abstract submission.*

**SOM ASM Conference Secretariat**  
**Index Communications Meeting Services**  
Crown House  
28 Winchester Road  
Romsey  
Hampshire  
SO51 8AA UK  
T: +44 (0)1794 511331/2  
F: +44 (0)1794 511455  
E: [somasm@indexcommunications.com](mailto:somasm@indexcommunications.com)